

Broadfording Christian Academy
13535 Broadfording Church Rd Hagerstown, Maryland 21740

“A student is not above his teacher, but everyone who is fully trained will be like his teacher.” Luke 6:40

GENERAL WORKER APPLICATION

Your interest in employment at Broadfording Christian Academy is appreciated. Please fill out this application and return it to the school office.

BCA is seeking applicants who are professionally and educationally qualified, who really love children, who are Christian role models, and who believe that God has called them to the ministry of Christian school education. More information about our mission and purpose can be found at <http://www.broadfording.com>.

Broadfording Christian Academy
Statement of Faith

We believe that the Bible, both the Old and New Testaments, was verbally inspired of God, and is inerrant and is our only rule in matters of faith and practice. We believe in creation, not evolution; that man was created by the direct act of God and in the image of God. We believe that Adam and Eve, in yielding to the temptation of Satan, became fallen creatures. We believe that all men are born in sin. We believe in the Incarnation, the Virgin Birth, and the Deity of our Lord and Savior, Jesus Christ. We believe in the vicarious and substitutional Atonement for the sins of mankind by the shedding of His blood on the cross. We believe in the resurrection of His body from the tomb, His ascension to Heaven, and that He is now our Advocate. We believe that He is personally coming again. We believe in His power to save men from sin. We believe in the necessity of the New Birth, and that this New Birth is through the regeneration of the Holy Spirit. We believe that salvation is by grace through faith, plus nothing, minus nothing, in the atoning blood of our Lord and Savior Jesus Christ.

We believe that this Statement of Faith is basic for Christian fellowship and that all born-again people who sincerely accept it and are separated from the world of apostasy and sin, can, and should, live together in peace, and that it is their Christian duty to promote harmony among the Believers.

NAME AND ADDRESS

Full name: _____

Application date: ____/____/____ Date available: ____/____/____

Present address: _____

Phone numbers: Days _____ Evenings _____

Cell Phone: _____ Email Address: _____

CHRISTIAN BACKGROUND

*** On separate paper, briefly describe your relationship with the Lord and include details about your salvation experience.**

Please carefully read our Statement of Faith and indicate your degree of support.

___ I fully support the Statement of Faith as written without mental reservations.

___ I support the Statement of Faith except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? Yes ___ No ___

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Number of years? _____

PROFESSIONAL QUALIFICATIONS (if applicable)

*** Please attach photocopies of all your postsecondary transcripts (if available).**

What degree or degrees do you hold?

Degree	Date Received	Issuing Institution
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Your Major(s)

Your Minor(s)

Cumulative GPA: Bachelor's degree _____ Master's degree _____

Number of credit hours earned toward a Graduate degree _____

EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backwards for the past five years.

1. Position: _____ Dates of Employment: _____

Address: _____

Supervisor's Name and Phone Number: _____

Reason for leaving: _____

2. Position: _____ Dates of Employment: _____

Address: _____

Supervisor's Name and Phone Number: _____

Reason for leaving: _____

3. Position: _____ Dates of Employment: _____

Address: _____

Supervisor's Name and Phone Number: _____

Reason for leaving: _____

4. Position: _____ Dates of Employment: _____

Address: _____

Supervisor's Name and Phone Number: _____

Reason for leaving: _____

5. Position: _____ Dates of Employment: _____

Address: _____

Supervisor's Name and Phone Number: _____

Reason for leaving: _____

PERSONAL REFERENCES

Do not list family members or relatives for references. You will also need to sign the **Reference Release Form** that is attached and return it with this application.

List three references who are qualified to speak of your spiritual experience and Christian service. Give their name, address, phone number and occupation, listing your current pastor first.

1. _____

2. _____

3. _____

APPLICANT'S STATEMENT OF AGREEMENT

I understand that Broadfording Christian Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, or age.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Broadfording Christian Academy to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check and the requirement that I complete the necessary forms to obtain the appropriate background clearances. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date

Mail to:

BCA
13535 Broadfording Church Road
Hagerstown, Maryland 21740
Attn: Personnel